Voting Members Present: Richard Wang, for Hans Hacker; Ilwoo Seok; Marc Williams; Gary Edwards; Lillie Fears; Pam Towery; Bob Bennett; Hong Zhou; Ali Khalil

Ex-Officio Members Present: Ltc. Michael Fellure; Summer DeProw; Gina Hogue

Members Absent: Kevin Humphrey; Randy Kesselring; Loretta McGregor; Rebecca Oliver; Matt Costello

Convene the meeting. BB 2:11 pm

1. Accepting the minutes from 12.07.16. Motion PT, all pass
2. UCC Proposal: PTA changing Computer course requirement to PSY 2013
	1. Motion: MW, all pass. BB give AS authority to electronically sign UCC proposal on his behalf.
3. Review of assessment reports: Comp I; Comp II; Oral Communication
	1. Assigning subcommittees: Comp 1 – sub 1; comp 2 – sub 2; oral com – sub 3
	2. Review the report and at next meeting committees will discuss.
4. Update from Political Science and setting deadline for submission
	1. SDP WML statement to the committee: making progress. Consulted with K Prescott, attorney, regarding copyright info by using Pearson material for assessment instrument. As long as someone (dept. probably) purchases Pearson, it satisfies copyright issues. (See attached)
		1. Richard Wang assured committee that David Harding is working on it. BB and SDP asked if RW could suggest a deadline. RW deferred to BB for the deadline, or suggested a call to DH.
		2. SDP informed RW that the committee has asked POSC for a new instrument for 6 years, and the POSC faculty have defended their current instrument. BB the committee is asking the department for questions that actually address the outcome. The department isn’t to the second review because they haven’t finished the first.
		3. SDP agrees that 1 or 2 weeks would be appropriate. RW reiterates that it would be appreciated if BB would chat with DH and department to set deadline.
	2. Committee agrees that BB will contact DH and department chair to set deadline for the next couple of weeks.
5. Update regarding Biology of Sex assessment measures and setting of deadline for submission of new instrument
	1. SDP- Rick Grippo and Tom Risch met with Summer DeProw and Loretta McGregor before break. RG and LMG again met regarding specifically the questions. SDP followed up with RG regarding the concerns of the committee.
		1. LMG statement: see attached.
	2. BB discussed situation with chair and faculty member. Chair assured BB that discussions would be ongoing. Progress will be made. BB told Risch the changes need to be made or there will be other ramifications.
		1. AK what are the ramifications if these recommendations are not addressed?
			1. BB two issues. Academic freedom and general education requirements. “Nuclear” option is to remove it from general education; BB reluctant to do so.
				1. MW it is not our purview to say that they cannot teach this class at all. Only that it is not a general education course.
		2. IS- is there a timeline to receive the newly revised instrument? BB informed the chair that we needed a timeline; they have not discussed it but they will be working on it.
		3. BB do we want to set a deadline to the department and instructor for the revision of this instrument?
			1. MW seems appropriate. PT 3 weeks will be first week of March.
			2. GE if we get this now, would it be ready for fall? SDP the course is taught spring only; if we finish soon we can use the instrument for final exam.
			3. Consensus for March 1st. BB will tell Risch.
6. Setting deadline for submission for Physical Science
	1. BB They had one instrument for ALL their courses. GEC suggested that the one instrument would not work for all. Burns and Dean have been notified.
		1. There are multiple classes, multiple sections this semester without an improved instrument
	2. BB assert the same sort of deadline?
		1. AK logical to apply the same principle for Physical Science as to Biology of Sex and POSC.
		2. SDP this is the first notification and there are a number of courses. Perhaps March 1st deadline is too soon.
	3. Consensus for April 5th. BB will notify.
7. Discussion of Mathematics department assessment instrument updates
	1. SDP Professor Caraway sent several questions. Instrument/Questions already approved by GEC. They have questions on improving instrument dealing with graphs. Want to reorder them. Remove questions which are consistently answered correct. Change the nomenclature and scale them up.
		1. Does the committee want to see it now, or do you want to see the explanation in their review next fall?
		2. BB seems logical and for our benefit to let them move forward and they will explain what they did later. SDP agrees. Committee agrees.
		3. IS- how often do we reevaluate? SDP formally every 4 years. But they should be looking at it all along.
		4. BB suggests that SDP reply to the email and cc the committee.
8. Discussion of next meeting time/date – Wednesdays at 3 pm
	1. AS alternate days? Wed 2/22. Thurs 3/9
9. Misc.
	1. BB is HH set to be at the next meeting? AK no idea. AK and KH will be meeting soon. BB maybe next meeting we might could have something from the subcommittee regarding interdisciplinary exchange. Committee agrees.
10. Member items

Meeting adjourned. 3:05 pm

Subcommittee Assignments

1. Marc Williams, Lillie Fears, Hans Hacker, and Gary Edwards
2. Rebecca Oliver, Randy Kesselring, Hong Zhou, Mathew Costello, and Ali Khalil
3. Pam Towery, Loretta McGregor, Ilwoo Seok, Michael Fellure, and Kevin Humphrey